

Security and Safety Procedures and Policies for Calvary Baptist Church 2021

Overview

It is important for churches to be prepared for a variety of threats, emergencies, and security. Through these policies we can be ready to quickly respond, provide a safe and secure environment, and allow everyone on campus to have a sense of security. These guidelines will inform the church body giving them a general awareness of our security and safety procedures as well as prepare them to respond if necessary.

Security Personnel

- Paid uniformed security officer
- Campus Watch/Hall Monitor

Professional Security

Armed and uniformed Professional Security provides the most critical layer of protection during worship services, age-graded events, Bible studies, prayer meetings and special events on the campus at Calvary Baptist Church. The security officer will be at all events on Sunday morning, Sunday evening, Wednesday night and any other events deemed necessary.

Campus Watch

Campus Watch is a volunteer team which provides a presence of hospitality and a sense of security. Campus Watch will interact with all individuals on our campus. Campus Watch will be vital in creating a safe community on our campus. If needed Campus Watch will contact our Professional Security for assistance.

Hall Monitors

The Campus Watch in the front foyer of the sanctuary will act as the Hall Monitor during 11:00 worship. The Hall Monitor will walk through the Sanctuary Building during the service to observe if there is an issue to connect with our Campus Watch or Professional Security.

Campus Watch Responsibilities

Sunday Morning

- Introduce yourself to our Professional Security officer
- Pick up walkie talkies
- Meet with the other Campus Watch team to discuss stations upon arrival.

Sunday Morning 8:30 am

Sunday evening 5:00 pm

Wednesday evening 5:00 pm

Stations: High Street entrance

Rodes Ave door

MLK doors (9:15 am-11:15 am), after 11:15 am assist on the

Rodes Ave door

- Once we close the MLK door, survey the parking lot and walk around the building before joining at Rodes Ave.
- Greet individuals as they enter the building

.Approach and verbally engage person(s) wandering through the building and parking lots.

Wednesday night

- Introduce yourself to our security officer
- Pick up Walkie Talkies
- The only two doors open are EB1 and EB2 on Rodes Ave. Monitor the area around the breezeway and Rodes Ave.
- Monitor the Halls in EB1 and EB2.
- Greet all individuals as they enter the building
- Approach and verbally engage person(s) wandering through the building and parking lots.

Friendly engagement to all individuals

Our downtown community provides us many opportunities to be the face of Christ. First and foremost we want everyone to know and understand they are precious and valued to our Creator and to Calvary Baptist Church. We want to share the gift of grace and be hospitable to everyone. At the same time we want everyone to feel safe and secure. Our first engagement needs to be friendly and welcoming.

Engage all individuals with, "How may I help you?"

"May I help you find who you are looking for?"

"Excuse me, can I talk with you for a moment?"

"Let me find a minister to see if we can help." (Brian's cell is 859-327-9984)

Back pack Policy (Updated)

This policy restricts the movement of backpacks, shoulder book bags, and other large containers into the Calvary Baptist buildings. Any individual attempting to enter into the Calvary Baptist facilities carrying a large or suspicious package, backpack, or container will be asked to take the item back to their vehicle or leave the package with the Professional Security officer.

Items not permitted in the Calvary Baptist facilities

- *Back pack of any size*
- *Fanny packs*
- *Brief cases*
- *Shoulder book bags*
- *Duffle bags*
- *Luggage of any type*
- *Boxes of any kind*

If Campus Watch or the Greeters see anyone entering into Calvary Baptist facilities they should kindly ask the individual to take the item back to their car. If the individual does not have a vehicle or resists, Campus Watch should ask them to take the items to our Professional Security to keep watch over the items while they are on Calvary Baptist campus

Worship Service Disruption

If an individual(s) causes a disturbance in the sanctuary during the worship service, off duty Campus Watch and ministers should move to a location close to the individuals(s) causing the disturbance in order to contain or de-escalate the situation. The security officer should be notified to observe the individual(s) from the High Street foyer.

1. Campus Watch or a minister contacts our Professional Security Officer.
2. Do NOT engage in discussion. Ask the individual to peacefully leave the area.
3. The Professional Security officer or church staff will escort the individual out of the building
4. If possible, someone could video the occurrence for possible future legal need, but do NOT release the footage to the public.
5. Remain alert for individual after the service.

Always be aware:

SEE something? HEAR something? = SAY something!

Please always communicate with a minister or our Professional Security.

Active Aggressor (from Department of Homeland Security)

An active shooter is an individual(s) actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms. This event is unpredictable, evolves quickly and law enforcement is required. Our Professional Security officer will quickly call for more law enforcement and survey the situation.

Response

Run: First choice. Evacuate the location if possible. Move away from the shooter. Know your exit routes.

- *Get out of harm's way.*
- *Leave your belongings behind.*
- *Help others escape if possible.*
- *Prevent others from entering the area.*
- *Do NOT get your children, they will be in a secured area. We will gather and reunite families in the parking lot across Martin Luther King BLVD. once we have an all clear.*

Hide: Second choice. Drop to the floor and hide under the pews. Try to hide horizontally out of the shooters view. Block/lock you hiding place. Silence your cell phone.

- *Act quickly.*
- *Secure your hiding place.*
- *Make room dark.*

- *Look for protection.*

Fight: Third choice. As a last resort, and only when your life is in imminent danger.

- *Attempt to incapacitate shooter.*
- *Act with physical aggression.*
- *Improvise weapons.*

Seek Help: Call 911 when it is safe. Provide the following information

- *Location of active shooter(s)*
- *Number of shooter(s)*
- *Description of shooter(s)*
- *Number and type of weapons*
- *Number of potential victims and if there are any hostages.*

Vehicle/Parking Lot Security

Calvary Baptist Church has many parking areas on Martin Luther King, Rodes Ave, Upper EB2 parking lot and Lower High St/Limestone Parking lot. There is a lot of ground to cover. Our Campus Watch team will walk the parking lot two times during our worship time.

- The Campus Watch team on Rodes Ave will take time to walk around the campus
- The Campus Watch team will communicate any suspicious behavior to our Professional Security officer. Campus Watch SHOULD NOT engage any suspicious behavior. Campus Watch needs to quickly relay the happenings to our Professional Security officer.
- Suspicious cars need to be reported. Please try to get a description of car, tag number, and occupants in the car.

Armed Congregants

Open Carry: A loaded or unloaded pistol carried upon the person in which the pistol, holder, scabbard, or case is wholly or partially visible.

The sight of a firearm might be emotionally difficult for many in the congregation and belies our mission of being a friendly and welcoming place to worship. Therefore, except for trained Professional Security or law enforcement officer, CBC does not permit "open carry" in the church building or on church property.

To keep with the Spirit we wish to convey at Calvary we ask no one to open carry while on our campus. We feel this does not communicate the message of peace.

Conceal Carry: A loaded or unloaded pistol, holster, scabbard or case is hidden from the view and detection of others.

At this time there is no state statute in Kentucky prohibiting concealed carry in the place of worship. However, since places of worship are private property, churches may post signs prohibiting firearms.

If you do conceal carry, we ask you to please communicate you are carrying to our Professional Security. This will help our Professional Security in a time of assessment.

Medical Emergencies

Medical emergencies will be handled by our Professional Security. Assistance from doctors, nurses and other medical personnel on the premises will be solicited. Based on the severity of the emergency, 911 may be called. **All staff, Professional Security, Campus Watch, ushers, are aware of the location of defibrillators and first aid kits**

In case of a medical emergency:

1. Stay calm! Assess the situation. Look for a Medic Alert bracelet or necklace.
2. If the medical situation does not require medical professional, take action as appropriate using the resources available in the first aid kits.
3. If the medical situation requires a medical professional, do the following:
 - A. Have someone call 911. If you are alone, yell as loudly as possible for help.
 - B. When speaking to 911 give the operator as much information as possible (type of emergency, what is needed, exact address, phone number)
 - C. If another person is available, have them go outside to flag down the emergency vehicle.
 - D. DO NOT MOVE THE VICTIM!
4. If the victim is unconscious:
 - A. Check the victim for unresponsiveness. If there is no response, call 911 and then return to the victim.
 - B. It is NO LONGER recommended to do mouth-to mouth resuscitation.
 - C. PUMP: If the victim is still not breathing normally, coughing or moving, begin doing chest compressions. Push down on the chest 1 ½ to 2 inches below sternum, in the middle of the chest. Pump at the rate of 100 per minute faster than once per second.
 - D. A defibrillators (AED) and first aid kits are located:
 - Behind the Recreation Outreach Center front desk
 - In the hall of 2nd and 3rd floor of Education Building #1
 - In the hall of 2nd and 3rd flood of Education Building #2
 - In the nursery outside of the kitchen
 - In the front foyer of the sanctuary.Have someone get it and apply it using the instructions as quickly as possible.
 - E. Continue to pump or use the defibrillator until help arrives.
5. If the victim is choking:
 - A. Make sure they are coughing and getting air.
 - B. If the victim cannot speak or cough, and you think something may be lodged in their throat, from behind, slip your arms around the victim's waist. Make a fist with one hand and grasp with the other hand. Place your fist right above the navel area. Press into the abdomen with quick thrust. Repeat until the object is removed, or the victim starts breathing or coughing.
6. Calvary must always file an accident report for any accident that occurs on our campus.

Allergy Management Plan

Allergic Reactions, predominately to peanuts and tree nuts, as well as stings, can cause a life-threatening (anaphylactic) reaction for some individuals. To help protect those with peanut allergies, (the most common of severe allergies), Calvary has adopted a policy to be peanut aware and sensitive.

Signs will be posted in the kitchen asking that peanuts and peanut butter not be serve at any church event. Any food that contains peanuts or peanut butter should be clearly labeled.

Those adults and parents/guardians of children with peanut allergies will still be responsible for monitoring their food intake, know that it is extremely difficult to eliminate all product made in facilities where cross contamination can occur.

Notification of allergies of Minors

All families are asked to give our Ministerial Staff and Sunday School teachers written information on any serious or life threatening allergies that their child has.

EpiPen Procedure

Children and adults who are prone to anaphylactic reactions should have an EpiPen with them at all times.

MINOR WITH EpiPens: If a minor has an allergy that is significant enough to warrant the use of an EpiPen, the parent will notify the Ministerial Staff in writing.

1. Written documentation should include whether the child carries an EpiPne at all time and has been trained in its use.
2. Include the child's triggers and how they present themselves in terms of reaction.
3. The Minister to Children will share the information with all adult volunteers who have contact with the minor.

The Children's Minister will offer training to volunteers as to the proper use of an EpiPen when the need arises due to a reported allergy.

If a situation should warrant the use of the EpiPen:

1. One adult with stay with the child and provide calming support.
2. Another adult will call 911 and then attempt to find or call the parent.
3. A third individual should be sent to the appropriate area in the parking lot to wait for the emergency squad to arrive.

If a child with a severe allergy or a first time reaction does not carry an EpiPen but appears to be having an anaphylactic reaction:

1. One adult will stay with the child.
2. Another will call 911 and then attempts to find or call the parents.
3. A third individual should be sent to the appropriate area in the parking lot to wait for the emergency squad to arrive.

Blood-Borne Pathogen Exposure

Treat all bodily fluids as they are contaminated. Do not touch blood or other bodily fluid without proper protection for the caregiver.

Always use gloves, which are available in all the first aid kits. Goggles and a mask can also be used when cleaning up bodily fluids.

How to Clean-up after an area is contaminated:

1. Always use gloves, masks, and goggles.
2. Cautiously approach all bodily fluids and warn others in the area before isolating the contaminated spot.
3. Cover the spill with absorbent towels, then apply a 10% solution of bleach water to the towels. Mix 1 part bleach to 9 parts water or ½ cups bleach to 1 quart of water.
4. Allow solution to soak for 20 minutes before wiping up.
5. Remove used towels and reapply clean towels and bleach solution a minimum of two times or as many times as necessary.
6. Mop or wipe up the area and clean again with soap and water, then wipe with disinfectant wipes.
7. After a clean-up procedure, always remove and dispose of gloves, towels and other equipment in a trash bag labeled, "BIO-HAZARD" that is sealed and disposed of out of reach others.
8. Wash Hands

Severe Weather and Fire Procedures.

Calvary Closing Policy

Calvary Baptist will follow the Fayette County closing policy. If Fayette County School are canceled or practice early release, Calvary will cancel weekday events.

Sunday morning worship will be decided by Calvary Baptist Staff.

All information will be shared through local news media, social media and email.

Tornado Watch Procedure

When the national Weather Service has declared a Tornado Watch, the weather conditions are considered favorable for tornadoes to form in and near the watch area.

1. Contact a Campus Watch, Professional Security or minister to monitor the conditions.
2. While other church activities continue, the appointed person should
 - a. Listen for radio updates.
 - b. Follow online radar.
 - c. Listen for sirens.

3. If conditions shift to that of a tornado warning, the appointed person should notify everyone in the building.

Tornado Warning Procedure

When there is a Tornado Warning, a tornado has been sighted by the public or local law enforcement or a Doppler radar indicated an area of rotation that could develop or has developed into a tornado.

If tornado siren have been activated

1. Remain in building and listen for quick instructions.
2. Campus Watch and Ministers will direct you to designated emergency shelter rooms
3. Campus Watch will provide assistance to persons with disabilities
4. Stay calm in designated area.
5. Do NOT go to nursery to get your children. They will be in a secured area and there will be a designated area once the "all clear" is given.
6. Remain in the designated area until notified "all clear"
7. After the "all clear" gather in the parking lot across Martine Luther King BLVD. Gather into family units, or group yourself with the individuals who were with you prior to the tornado, so we can account for everyone.
8. Do not re-enter the building until it has been declared safe.

Fire Procedure

In case of a fire the Campus Watch, ministers and Professional Security will direct you to immediately evacuate the building. Please closely follow the directions of these individuals. If there is a fire during worship, worshippers will be asked to exit the closest sanctuary door.

Please do not try to get your child/children for the classroom. The children has evacuation plans and will be reunited with families in the parking lot across Martin Luther King BLVD once we receive the all clear.

If you are in Sunday School in EB1 or EB2, please exit to the nearest stairs and door.

Basement
Sanctuary Building
150 East High Street

Education Building #1

2nd Floor

150 E High Street

Education Building #2

3rd Floor

225 Rodes Ave

Recreation Outreach
Center

130 East High Street